**Features of a Biography Checklist**

* Written in formal language
* Use of  [sentences](https://www.theschoolrun.com/what-are-simple-compound-and-complex-sentences-0) containing [conjunctions](https://www.theschoolrun.com/what-are-connectives)
* Written in the past tense and usually written in chronological order (in time order)
* Text split up into [paragraphs](https://www.theschoolrun.com/what-is-a-paragraph) (usually each paragraph will detail the events of each part of the person's life, for example: one paragraph to explain their childhood, one to explain their early adulthood, etc.)
* Dates included so that the reader knows what happened and when
* Pictures and captions (optional)
* Use of relative clauses beginning with a relative pronoun (who, which, where, when, whose and that). For example, Professor Smith, **who was a famous inventor**, had made a new discovery. The bold text is the relative clause and ‘**who**’ is the relative pronoun.